



CONGRESSMAN PHIL GINGREY

119 CANNON HOB • WASHINGTON, DC 20515 • 202-225-2931 • gingrey.ga@mail.house.gov

GEORGIA'S ELEVENTH CONGRESSIONAL DISTRICT

INTERNSHIP GENERAL INFORMATION

Congressman Gingrey's office is pleased to offer internships to students who wish to learn more about Congress and the legislative process. By allowing students a unique perspective on the inner workings of our country's democratic government, Congressional internships offer an exciting educational experience.

Internships are unpaid positions. During the summer months, internships generally last for a minimum of six weeks. Both part-time and full-time internships are available.

Interns in our office must be highly motivated, have strong communication skills—both written and verbal, and a keen interest in the legislative process. Duties include guiding tours of the Capitol Building, attending legislative hearings and community meetings, participating in regular office meetings, conducting legislative research, and responding to constituent inquiries and phone calls.

If you are interested in applying for an internship in Representative Gingrey's Washington DC or Georgia offices, please complete the following application. You may also include any other pertinent information, i.e. letters of recommendations, personal references, or writing samples.

- The deadline for applying for a winter/spring internship is November 1.
- The deadline for applying for a summer internship is April 1.
- The deadline for applying for a fall internship is July 1.

For more information, please call Congressman Gingrey's Staff Assistant and Intern Coordinator, Andrew Watson, at (202) 225-2931.

V. CERTIFICATION

I hereby certify that all the information provided in this application is accurate:

Signature

Date

Application Instructions

1. Complete all sections of the application, including the four essay questions
2. Attach a current resume and cover letter
3. Mail or fax all application materials directly to:

For Washington, D.C. internships:

Office of Congressman Phil Gingrey, M.D.

Attn: Andrew Watson

119 Cannon HOB

Washington, DC 20515

Phone: (202) 225-2931

Fax: (202) 225-2944

For Marietta and Rome internships:

Office of Congressman Phil Gingrey, M.D.

Attn: Janet Byington

600 East First Street

Rome, GA 30161

Phone (706) 290-1776

Fax: (706) 232-7864